

# SIMON M. HARRISON

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*Mediation Services*

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## **RATES AND BILLING POLICIES FOR MEDIATION**

The following fee schedule is provided pursuant to the requirements of Rule 10.380 of the Florida Rules For Certified And Court Appointed Mediators.

**Hourly Rate :** \$300, divided evenly between the parties unless otherwise agreed. Time will be billed in quarter hour increments. Unless otherwise agreed, multiple parties represented by one attorney will be considered a single party for billing purposes

**Minimum Fees:** There will be a minimum charge for Mediations in Lee County of 2 hours for a half day Mediation, and 3 hours for a full day. All Mediations in Charlotte, Collier, or Hendry counties will carry a three hour minimum (no charge for the travel time involved). Mediations in counties other than listed above may carry a larger minimum fee, depending on location.

**Scheduling :** Half day Mediations are normally scheduled at 9:00 a.m. or 1:00 p.m. Full day Mediations may commence at any reasonable time designated by the parties.

**Location:** If requested by the parties, I will make arrangements with one of the Court Reporting offices to conduct the Mediation at their facility for a fee. I will advance the cost, and will include the pro-rata cost on your invoice. You will be billed the actual amount charged by the facility , which will not exceed \$150 for a half day Mediation, and \$300 for a full day, divided between the parties.

**Preparation:** In the event the parties choose to submit materials to the Mediator for review prior to the Mediation Session, time spent in review of those materials will be billed at the rate specified above.

**Late Cancellation:** There will be a late cancellation fee imposed for any session cancelled later than 12:00 p.m. on Thursday of the week preceding the scheduled Mediation, *regardless of cause*. The cancellation fee will be \$400 for a scheduled half day Mediation, and \$500 for a scheduled full day Mediation. Sessions cancelled on the day of the scheduled session will be billed based on the applicable minimum fee for the session, and not as a late cancellation.

Unless otherwise agreed by the parties, the fee will be charged to the party causing the cancellation if that can be reasonably determined by the Mediator, and if it cannot be determined, it will be split evenly between the parties. In the event of a dispute as to who should pay the fee, the parties shall pay the fee as billed by the Mediator without prejudice as to seeking a reallocation of the fee by the Court.

**Payment:** Credit is extended to counsel only, who are primarily responsible for payment of my fees. It is suggested that counsel insure there are sufficient funds in trust to cover the charges. Parties not represented by counsel may be required submit a cost deposit.