

PHYLLIS G. PHILLIPS, ESQ.
7865 Williston Road
Williston, VT 05495
(802) 363-3126
Phyllis@MediationWorksVT.com

EDUCATION

Legal **HASTINGS COLLEGE OF THE LAW**
UNIVERSITY OF CALIFORNIA, San Francisco, CA
Juris Doctor awarded *Magna Cum Laude* 1983
Admitted to Vermont Bar 1984

Undergraduate **UNIVERSITY OF VERMONT**
B.A. Psychology awarded *Magna Cum Laude* 1978

EMPLOYMENT

July 2018 – present Owner
MEDIATION WORKS, LLC
Mediate/arbitrate disputed workers' compensation claims and provide consultative services on workers' compensation-related issues to attorneys, adjusters, employers and medical providers. Research and prepare presentations as speaker at semi-annual Vermont Department of Labor Workers' Compensation Adjusters' Conference, ABA Workers' Compensation Committee Midwinter Meeting, College of Workers' Compensation Lawyers annual symposium and annual Workers' Comp Care seminars.

Dec. 2006 – June 2018 Administrative Law Judge
VERMONT DEPARTMENT OF LABOR
Conducted formal hearings in disputed workers' compensation, administrative penalty and wage and hour claims. Duties included resolving discovery disputes, hearing testimony, reviewing medical and documentary evidence, researching legal issues and drafting decisions for Commissioner's signature. Ancillary duties included reviewing proposed legislation, drafting administrative rules, supervising less senior administrative law judge and presenting at semi-annual workers' compensation adjusters' conference.

May 2003 – Jan. 2007 Business consultant
WORKERS' COMPENSATION CONSULTING SERVICES
Williston, Vermont
Provided workers' compensation consulting services to Vermont businesses, insurance carriers and attorneys. Performed mediation and arbitration services in disputed workers' compensation claims. Testified before legislative committees on proposals related to workers' compensation. Researched and authored legislatively commissioned reports on various workers' compensation-related issues.

July 1995 – April 2003 Co-owner
WORKERS RISK SERVICES, INC.
Burlington, Vermont
Oversaw all operational aspects for Vermont-based workers' compensation insurance company with annual premium volume of \$10-\$15 million. Performed budgeting and business planning to ensure continued vitality of business. Assisted in marketing efforts with independent insurance agents.

Phyllis G. Phillips, Esq.

Supervised claims adjusters and nurse case managers. Provided education, training, legal support and representation for insured employers.

July 1992 - July 1995

Partner

McCORMICK, FITZPATRICK & MERTZ, P.C.

Burlington, Vermont

Varied civil practice caseload with emphasis on workers' compensation defense and consulting for employers and insurance carriers.

Sept. 1989 - July 1992

Workers' Compensation Director

VERMONT DEPARTMENT OF LABOR & INDUSTRY

Montpelier, Vermont

Administered all aspects of Vermont's workers' compensation program. Managed 11-person staff and \$525,000 budget. Performed quasi-judicial function, arbitrating disputes between claimants and insurance carriers. Drafted legislation and testified before legislative committees. Conducted educational seminars and fulfilled public speaking engagements for organized labor, business groups, employers and attorneys. Drafted Claimant's and Employer's Guides to Workers' Compensation in Vermont.

OTHER ACTIVITIES

Fellow, College of Workers' Compensation Lawyers, 2017-present

Vermont Department of Health, Uniform Pain Management System Advisory Council, 2015-present

Kids' Chance of Vermont, Board of Directors, 2014-present

Burlington Country Club, Board of Directors, 2009-2011

United Way of Chittenden County, Board of Directors, 2004-2010

Citizen, Red Sox Nation, 1967-present