



Amy L. Gaffney, Esq.

MEDIATOR, EARLY NEUTRAL EVALUATOR, FACT FINDER

O 843.279.8912 | C 803.917.0240

amy@gaffneylewisadr.com

171 Church Street, Suite 160, Charleston, SC 29401

RATES

HOURLY BILLING RATE

A two-party mediation will be billed at the rate of \$200 per party, per hour. A three-party mediation will be billed at the rate of \$175 per party, per hour. A mediation with four-parties or more will be billed at a rate of \$150 per party, per hour. To avoid confusion, I define a “party” as all parties who are represented by the same counsel.

MINIMUM MEDIATION FEE

If the mediation is cancelled or rescheduled less than 72 hours (Monday-Friday) prior to the scheduled session, each party will be billed for their portion of the minimum fee. Please keep in mind, my cancellation policy is meant to fairly compensate me for reserving the time scheduled for this mediation which I typically cannot fill in less than 72 hours.

CANCELATION POLICY

If the mediation is cancelled or rescheduled less than 72 hours (Monday-Friday) prior to the scheduled session, each party will be billed for their portion of the minimum fee. Please keep in mind this cancellation policy is meant to fairly compensate the mediator for reserving the time scheduled for this mediation which typically cannot be filled in less than 72 hours.

BILLING MATTERS

For a “half day” mediation (i.e., a mediation which is scheduled for 4 hours or less) the minimum fee is three (3) hours. For a “full day” mediation (i.e., a mediation that is scheduled for six hours or more) the minimum fee is six (6) hours. All fees are calculated using the per hour rates above, and all invoices are due upon receipt. Following the conclusion of the mediation, each party will be billed for their portion of the fee, unless the parties agree otherwise. Payments should be made in accordance with the payment instructions on the invoice. *Continued on pg. 2.*

EDUCATION

BACHELOR OF ARTS DEGREE –

Communication, General
Queens College (now Queens University
of Charlotte), Magna Cum Laude, 1991

JURIS DOCTOR DEGREE

University of South Carolina School of
Law, 1994

MEDIATION EXPERIENCE

Sexual Orientation Discrimination
Equal Pay
Harassment
Loss of Consortium
Personal Injury
Premises Liability
Civil Rights Violations

Please note, we have accepted and scheduled this matter based on our business and professional relationship with counsel, but we consider this engagement as being with counsel and your clients, jointly and severally. Accordingly, counsel for each party is financially responsible for ensuring timely payment of all mediation fees. In the event prompt payment is not received, we reserve the right to take appropriate actions to collect payment including filing motions with the presiding court. Furthermore, by scheduling this matter, counsel and client agree that we shall be entitled to collect all our costs, including reasonable attorneys' fees, if we must take action to collect the mediation fees.

BIOGRAPHICAL INFO

Amy has been a certified mediator since 1995 and is a member of the National Academy of Distinguished Neutrals. As a litigator, Amy has been recognized by Best Lawyers in America since 2012 in Employment Law and Litigation and in 2019 was recognized as Lawyer of the Year for her work in Labor and Employment Litigation by the publication. Amy has an AV Peer Rating from Martindale-Hubbell.

Amy has presided over mediation cases at the state and federal levels and has been involved in the resolution of hundreds of cases spanning fields such as Employment, Contract, Tort, and more. Amy draws on her litigation experience to provide comprehensive insight on each specific case and create a clear, communicative atmosphere that provides the parties the necessary platform to craft a satisfactory resolution.

In her litigation practice, Amy is one of the founding members of GaffneyLewis, LLC, one of South Carolina's only women-owned, ethnically diverse law firms certified by the Women's Business Enterprise National Council. Amy is considered one of the top employment litigators in the country, representing clients in a variety of employment matters ranging from collective actions on behalf of public and private employees, individual claims of discrimination and harassment, to injured clients in personal injury and civil rights cases.

MEMBERSHIPS & RECOGNITIONS

Member, National Academy of
Distinguished Neutrals

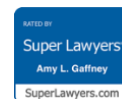
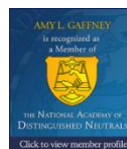
Member, American Board of Trial Advocates

South Carolina Super Lawyers

Martindale-Hubbell – AV Rating

Best Lawyers in America 2025

Legal Elite of the Midlands



SCHEDULE A MEDIATION →